

LIBRARY TRUSTEE MEETING Draft minutes
September 22, 2016

Attendees: Beverly Mutrie, Beth Forgione, Amy Magnarelli, and Linda Coe were present. Laura Pouliot was attending as the alternate library trustee and voting this evening. Barbara Tosiano was also in attendance with Richard Mc Dermott attending as the selectman's representative.

Amy called the meeting to order at 5:00

MINUTES OF LAST MEETING: Beverly made a motion to approve the minutes of the August meeting. Amy seconded the motion, all in favor. Beverly motions to accept the minutes of the CIP special meeting. Amy seconds, all in favor.

Acceptance of donations and unanticipated funds for August, 2016

Donations for August = \$153.35 Beverly motions to accept donations for August, Laura seconded the motion, all in favor.

Capital Improvements Planning meeting - Beverly and Amy attended the CIP meeting. There appears to be some confusion among the CIP committee members over whose budget covers maintenance of the Library building. We have a copy of the memorandum of understanding (MOU) that Barrington trustees used with their select board. We may need to schedule a work session with the selectmen to develop our own MOU with the town.

TREASURER'S REPORT: not this month

DIRECTOR'S REPORT: Circulation numbers look good. Fall story times are full. The program on Tues. night was fantastic. Saturday will be a busy day here with the book sale, bake sale and craft sale.

CONTINUING BUSINESS:

Building repairs update – roof should be done next week. Beth has requested that the building inspector come and inspect the roof before it is completed.

Budget (Benefit Strategies, unemployment and other Personnel categories that are off)-Beth met with Lori Ruest who agrees that the numbers aren't correct and has asked the bookkeeper to look into it.

Electric providers that may be less expensive- Barbara did some research with Unitil and ENH. We were paying over 10 cents per kilowatt hour when our locked-in rate with ENH ended. After asking, ENH offered to renew our old rate of 7.5 cents per kilowatt hour for the next 12 months. Barbara will start calling around in August to check rates again next year.

Garden Maintenance- Carlos has cleared some of the brush out front, along Drinkwater road. Beth didn't buy any hydrangeas because they looked so bad. We are also concerned about keeping them watered with this drought. Flower beds are in pretty good shape. The lawn service usually does fall cleanup. John Ashak has all the stuff for doing a drip irrigation system; we should get this done by spring. Maybe we need to have a work party on a Saturday to assemble and install the drip system?

AV Usage Policy-We made a few changes, Amy will send them out before the next meeting so that we can vote on the policy.

CIP- Do we still want to pursue replacing trim boards with azak or plastic? Yes! We have a lot of trim boards that are rotting. We have an estimate from a year ago that was for \$50,000 to replace the trim boards. The selectmen can still be asked for the money to put into a capital reserve fund to replace trim boards. We should place a warrant article on the ballot to put aside \$6,000 per year for the next several years to pay for trim.

Maintenance- Barbara will check to see if John Rocheleau has cleaned the boiler this spring.

ACTION ITEMS:

NEW BUSINESS ITEMS:

NON-PUBLIC SESSION: Beverly made a motion to go into non-public at 6:30 to discuss personnel matters. Laura seconded the motion. Roll call vote to go into non-public was taken, all in the affirmative. At 6:59 pm a roll call vote was taken to come out of non-public session, all in the affirmative.

At 7:00 pm Linda made a motion to seal the minutes. Laura seconded the motion; all in favor.

Linda made a motion to adjourn at 7:15 Laura seconded the motion: all in favor.

PUBLIC COMMENT:

CORRESPONDENCE: Letter from Carol thanking the board for her merit award and reimbursing her for her yoga training.

NEXT MEETING: October 27, 2016 5:30 pm