

## **LIBRARY TRUSTEE MEETING final minutes**

**July 28, 2016**

Attendees: Beverly Mutrie, Amy Magnarelli, John Ashak and Linda Coe were present. Laura Pouliot was attending as the alternate library trustee and will be voting this evening. Barbara Tosiano was also in attendance with Richard Mc Dermott attending as the selectman's representative.

Amy called the meeting to order at 4:50 pm

**MINUTES OF LAST MEETING:** Motion to accept the minutes of the June meeting was made by Beverly. John seconded the motion; all in favor.

**Acceptance of donations and unanticipated funds for June, 2016-** not for this evening

**TREASURER'S REPORT:** not this month

### **DIRECTOR'S REPORT:**

New patrons for this year =47. Summer reading wrapped up last night. Rugs were cleaned over July 4<sup>th</sup> holiday weekend. Valley Painting did the power washing, replaced trim and replaced rotting fence with a plastic panel that hides and protects the air conditioning units . We have a new vendor for fuel oil. Septic tank was pumped. Friends of the Library purchased a wireless microphone for speakers at the library. Intro to yoga for adults is on Tuesday, July 30th. Sept. 24<sup>th</sup> is the annual book sale. We will start taking book donations next week. Friends of the Library would like to hold a chili cook-off this fall.

Wildlife Encounters program had 105 people in attendance. This program was held at the safety complex. This worked very well and we will probably hold the program there again next year.

### **CONTINUING BUSINESS:**

Building repairs update (roof, trim, doors)-John called Performance Roofing and asked them to provide us with a formal quote for the roof. John makes a motion to hire Performance Roofing to do the roof pending contract review. Laura 2nds the motion; all in favor.

Bike rack- has been repaired by White's Welding in Hampton. This cost \$140 and Beverly would like to be reimbursed for the cost. Amy made a motion to issue a check to Beverly for \$140, Laura seconded the motion; all in favor.

Exhibit Agreement for George Augusta Painting-John makes a motion to accept the agreement, Laura seconds the motion; all in favor. The Historical Society still needs to approve this, and Amy will need to sign the approved copy.

Garden Maintenance- no update this month.

**ACTION ITEMS:** Carol Sanborn – Reimbursement for yoga classes? Carol spent \$600 to become a certified children's yoga instructor through Child Light Yoga. She had a grant for \$200 to pay for some of it, but was wondering if the board would cover the rest, or some portion? Beverly made a motion to reimburse Carol \$400 for her yoga training. Laura seconds the motion, all in favor.

### **NEW BUSINESS ITEMS:**

AV-Usage Policy- A few questions on AV policy. We have 2 spaces that could be considered "meeting rooms"; the main reading room as well as the craft room. Should we list out what

equipment is covered by this policy? We do have an older Epson projector that maybe we could loan out to community groups. The main room equipment will be subject to the rules in this draft. We could include the use of the Epson projector to groups using the craft meeting room. We need to have two room policies, one for meeting room (aka craft room) and one for the big area in the center of the library.

**NON-PUBLIC SESSION:**

**PUBLIC COMMENT:**

**CORRESPONDENCE:** Thank you to the Pimentel Family

**NEXT MEETING:** August 25, 2016 5:00 pm

Laura made a motion to adjourn at 6:03 pm. The motion was seconded by John; all were in favor.