

Hampton Falls Library Trustees

FINAL Meeting Minutes

July 24, 2025

The meeting was called to order at 4:01 pm by Linda Coe, Chair. Also attending were Amy Magnarelli, Vice-Chair, Beverly Mutrie, Secretary, Beth Forgione, Treasurer and Tom Shek, all Trustees. Absent were Laura Pouliot, Alternate, and Ed Beattie, Selectman. Director Joanna Meighan was also in attendance.

The amended minutes were accepted after a positive vote on a motion by L. Coe, seconded by B. Forgione.

Unanticipated donations received were \$208.30 which was accepted upon a motion by T. Shek, seconded by A. Magnarelli and all agreed. We also received a check from the Trustees of the Trust Funds for \$887.55 for 2024 trust fund income. A motion to accept that amount was made by B. Mutrie, seconded by A. Magnarelli and all approved. The Treasurer reported that we also received reimbursement of \$12,000 from the Town's Frying Pan Lane Funds for the Garden expenses to date. Donations are about on par with last year's amounts given that the Humanities Council does not provide reimbursement for its programs anymore. There were no other concerns.

The Treasurer reported that the \$800+ charge for the mailed magnetic town event schedule would be probably done more cheaply through EDDM next time. The Recreation Committee is supposed to be compiling it.

The Director reported that the fire panel contract was signed. The Summer Reading attendance of families along with 78 adult readers was gratifying along with increased patronage and circulation numbers. This seems to be a result of compounded yearly outreach and available digital reading services such as Libby and Hoopla as well as all ages coming to events. The French 'class' headed by Wendy Harrington seems to be expanding and there is a thought to also have a Spanish conversation program. Wendy will also start to fill Adult Book Boxes for dissemination after a gift was received from the Ganzes. The Robot Petting Zoo program was attended by 80 people and will probably be done again. There will also be a coding program to follow.

The Gardens sign provider will bill us for 20 signs (plexiglass top and a backer plate). Two signs will go to the Conservation Garden, the rest for the Story Walk Garden. The invoice for signs with shipping is \$5730 plus the backer panels at a cost of \$940. L. Coe motioned to approve payment of \$6670 with A. Magnarelli seconding and the Board voting in the affirmative.

The Board discussed the naming of the garden/landscape project for PR purposes and settled on *Discovery Gardens: Our Library's Living Landscape* upon a motion by B. Forgione, seconded by A. Magnarelli with all voting affirmatively.

The Board discussed the current Internet Policy and compared it to the Dover and the Salem's Libraries policies. A. Magnarelli will draft a combined policy that will be geared to our smaller number of patrons.

B. Mutrie asked about revisiting the walkway between the PSB and the Library now that the Creighton tree is down and as our program attendance seems to be increasing. Hunter Stetz from the Historical Society and Erin Sniderman are researching grants for walkways (sidewalks) to municipal properties. The walkway will have a further discussion.

B. Forgione reported that the Selectmen approved using the wood from the Creighton maple tree for two benches for our new Discovery Gardens. She and the Selectmen would like recommendations for woodworkers.

Our August meeting's agenda will be mainly concerned with fundraising for the *Discovery Gardens* with a brief look at the draft of the Internet Policy.

The meeting adjourned at 5:30 upon a motion by L. Coe, seconded by T. Shek and all members voted Aye.

Beverly Mutrie, Secretary