

Hampton Falls Library Trustees

Special Meeting FINAL Minutes

January 29, 2026

Meeting at 10:01 am at the Library were Linda Coe, Chair, Amy Magnarelli, Vice Chair, Beverly Mutrie, Secretary, Beth Forgione, Treasurer, and Tom Shek, Trustees. Also present was Joanna Meighan, Director. Absent were Terry D'Amore, prospective Alternate, Laura Pouliot, Alternate and Edward Beattie, Selectman.

The purpose of the special meeting was to approve the Treasurer's Annual Report, the Director's Annual Report and make some amendments to the Privacy Policy.

B. Forgione presented her revised Treasurer's Annual Report with the correct health benefit numbers. There were a couple of editing changes due to transposition of numbers. Also, there were a couple of changes to titles and the line item titles to aid clarification.

A motion to accept the amended Treasurer's Report was made by L. Coe, seconded by A. Magnarelli and all concurred.

The Library's Annual Report, as prepared by the Director, was accepted after two changes, one to the paragraph on the Discovery Gardens, changing the sentence to refer to "native pollinator plants" and eliminate the word "invasives"; the other change was to report that the ADA doors "were installed" upon a motion by Linda Coe, seconded by B. Forgione and all voted in the affirmative. A. Magnarelli had to leave.

J. Meighan reviewed her desired changes to the Privacy Policy, namely to change the word "Minor" to "Individual" in relation to Library cards. The highlighted text in question will be amended and sent out. A motion to accept the policy with the new changes was made by L. Coe, seconded by T. Shek and all voted "Aye."

B. Mutrie made a motion to approve the Request Form for a minor's records with the hold harmless clause, seconded by T. Shek and all concurred. The Privacy Policy and the Request Form will be in force until our legal consultant advises differently.

The meeting adjourned at 10:30 am, upon a motion by T. Shek, seconded by B. Mutrie and all agreed.

Beverly Mutrie, Recording Secretary