

## Hampton Falls Library Trustees

### Final Meeting Minutes

February 24, 2026

Attending at 3 pm were Linda Coe, Chair, Amy Magnarelli, Vice-Chair, Beverly Mutrie, Secretary, Beth Forgione, Treasurer, and Tom Shek, all trustees. Also attending was Joanna Meighan, Director. Later arrivals were Laura Pouliot, Alternate Trustee and Ed Beattie, Selectman's Representative.

The minutes of January 22 were voted approved with 4 changes (*Smartphones, Overdrive, Google Chrome Book, Allison*) after a motion by A. Magnarelli, seconded by B. Forgione.

The minutes of January 29 as amended were approved upon a motion by L. Coe, seconded by T. Shek and all agreed.

Unanticipated funds received totaling \$772.40 was approved upon a motion by L. Coe, seconded by A. Magnarelli and all concurred.

**Director's Report:** The informative program "Civics 101" with NH's Secretary of State had a great turnout of 22 people who learned about the history and workings of our state's government. Braver Angels: Disagreeing Better program and an American Revolution program will be featured next month with mini-golf this Friday. Digital materials' use was up this month to 594 from 511.

**Building:** A hot water heat exchanger pipe over the office burst during the cold weather. A plumber/HVAC contractor was called. The solution is to turn up the heat in the building during the winter. L. Pouliot arrived (3:15). The Board wishes to proceed with obtaining painting and repair estimates as soon as possible. The contractor that painted/repainted the cupola might be a candidate.

HB1023, giving authority of managing the Library from the Trustees to the Board of Selectmen did not proceed.

The Library received a donation from the Exeter Women's Club of \$200. This will most probably be used for the Discovery Garden.

**New Business:** The Library's Overdue Policy will be tweaked to say that if more than 10 materials are overdue after the two-week borrowing period, that the software will trigger the shutoff of borrowing privileges until the books are returned, renewed or the situation is resolved. A motion to accept the amended policy was made by B. Forgione, seconded by T. Shek with all in agreement.

A motion was made to amend our bookkeeper's salary from \$20/hour to \$25/hour with the annual cost estimated at \$2000 by L. Coe, seconded by A. Magnarelli and all concurred.

**Investment Policy:** The Board reviewed several other Library's policies along with our own. A general consensus was that we might need to 'hire' a CFP to manage our Vanguard account. The Investment Committee consisting of B. Mutrie and L. Coe will need to meet soon. E. Beattie mentioned the success the town has had with the NH PDIP which allows removal of funds as needed and pays a good interest rate. B. Forgione and L. Coe will explore the parameters with our Town Administrator. The Vanguard Account needs to be reviewed and reported on every quarter with the report added to the Treasurer's report. The Treasurer is also exploring moving our Operating Funds to a different approved bank if online access is available. This topic will be continued to next month.

The Sign-Up-Genius account that was incepted by L. Pouliot was transferred to Allison DiPietro. The Board will send a letter to the BOS recommending T. D'Amore to become an alternate. Since this was L. Pouliot's last meeting, she will send a letter of resignation to the Board and the Town Clerk/Administrator. We wish her well in Boston and thank her for her many contributions to our Library's public relations.

A motion to adjourn was heard at 4:25 upon a motion by L. Coe, seconded by A. Magnarelli and all voted "aye".

*Beverly Mutrie, Recording Secretary*