

Hampton Falls Library Trustees

FINAL Meeting Minutes

April 23, 2026

The meeting commenced at 4:03 pm with Linda Coe, Chair, Amy Magnarelli, Vice Chair, Beverly Mutrie, Secretary, Beth Forgione, Treasurer, and Tom Shek, Trustees, attending. Also attending was Joanna Meighan, Director. Absent were Ed Beattie Selectman.

The minutes from March 2026 were approved as written upon a motion by L. Coe, seconded by A. Magnarelli, and all agreed. Unanticipated donations of \$3648.50 including \$3000 for a garden bench, and \$500 from the Rye Garden Club were accepted after a motion by B. Mutrie and seconded by T. Shek.

The Treasurer's Report was preliminary as it did not include the payroll figures. We will discuss it again at the next meeting. The Treasurer reported that the balance of the Capital Reserve fund was \$19434.80. Interest earned from the trust funds held by the Trustees of the Trust Funds is \$763[±]. L. Coe made a motion to approve the request of \$763[±] from the Trustees of the Trust Funds. B. Mutrie seconded the motion and all voted in the affirmative. B. Mutrie questioned the accumulation of Copier Income which is totaled \$3359[±] from 2009-25. According to NH Municipal Local Government, it can only be used for "general repairs and upgrading and the purchase of books, supplies and income generating equipment" after an appropriation from the town. B. Forgione reported that the process of setting up the M&T checking, money market and credit card accounts has begun and a W-9, cover letter and the vote in the minutes are needed. The credit card limit of \$6000 was deemed sufficient and will be on autopay.

The Director gave her report with highlights: Digital Media cost has increased use and thus increased cost. The program from Bedrock Gardens was well attended. Community Connection programs to be held on May 12 and May 21 with the HFFD and the HFBI respectively. Also, of note will be the Pontine Theatre's program on May 20 called "*The Flat Iron Lot*" by Hampton Falls' author, Alice Brown. There are about 40 out-of-town Library cards, each paying \$40 a year but Wakeda residents do not get charged. On June 20th, there will be a ribbon cutting and Garden Party to dedicate the Story Walk and Pollinator Gardens. Our staff member, Francesca Schleppey, Circulation Librarian, will achieve 20 years of employment. The Board will be recognizing her, perhaps by having a table of all her recommended books, among other accolades this spring.

Painting/Repairing the Library's exterior: We received 4 quotes: Northern Ridge, Certa Pro Painters, Monarch Painting, and Preserve Services. They were asked to quote on repairs to the bottom Hardie board clapboards that were delaminating, as well as painting the front. B. Forgione would prefer that we only repair the necessary claps, then paint them and the other defective areas to save funds. We agreed to have Dave Lariviere come and give us an estimate of the repair costs. We will ask one or two painters to rebid just the painting. The Board should also find out if any inspection was done by the Town after painting. Could a rain diverter could be added to the metal roof?

Garden: Bruce should be coming to install a pad for the Garden Bench. The Library's spring cleanup with pruning and mulching would cost \$4270 while the Story Walk Garden would be \$3275. The Board needs to get an estimate of adding irrigation (maybe drip near the building and granite items) for our existing gardens and then the cost to add the additional gardens. Jeff DeRosiers will be here May first from 4-5. Next year the Board will need to plan for the cost of a garden clean-up in the spring as we only budgeted \$2100 for lawn and garden care. Spring clean-up could be done the first week in May by volunteers. L. Coe will ask about the cost of a truck load of mulch and spreading it ourselves. The Friends will be contributing \$6500 to the Reading Garden. We are grateful.

The Personnel Policy acceptance will be postponed. The joint Friends and Trustees Meeting is TBA. We will possibly hold a meeting May 7th at 2 pm to further discuss the painting and repairs.

L. Coe motioned to adjourn the meeting at 5:55pm. A. Magnarelli seconded her motion and all voted "aye".

Beverly Mutrie, Recording Secretary