

Hampton Falls Library Trustees
Final Meeting Minutes for April 28, 2022

We met in person at the Library at 4 pm. In attendance were Linda Coe, Chair, Amy Magnarelli, Vice-Chair, Beth Forgione, Treasurer, Beverly Mutrie, Secretary, Laura Pouliot, Alternate, and Barbara Tosiano, Director. Ed Beattie, our Selectman's Representative, also attended as well as Tom Shek, guest. Absent was Trustee Richard McDermott. Laura Pouliot was deemed a voting member.

The **minutes** from March were approved with minor changes to spelling upon a motion by Amy, seconded by Beth, with all voting in accordance.

Unanticipated donations of \$240 from the Maurine Stard Garden Book Sale was accepted upon a motion by Linda, seconded by Beverly and all agreed.

We reviewed the **Treasurer's report** and questioned a few line items that had high expenses, e.g. the website, fire alarm batteries, etc. Beth did not have concerns at this time.

Director's Report: The Friends have paid for Museum passes. There will be a fall Book Sale on Sept. 24. We have not found anyone to nail the Hardie board clapboard back in place. R.B. Allen had estimated that the failed heat detectors would cost \$1300 to repair/replace. This estimate was reviewed by Mark S., building inspector, and Allen was willing to reduce that a bit thanks to Barbara. Epping Well has flushed the sprinkler system and shown the staff how to turn it on in May. AM/PM will be cleaning the rugs again, so the furniture needs to be moved May 27. We decided to do this after our May 26th meeting. The reception for Bonner Spring had 12 people, 8 of which have signed up for the workshop. Big Trees of NH zoom program was popular. Leah has attended NHLTA workshop on banned books. We need to check our policy. Our Volunteer Policy also needs updating as we have two 12- year-olds Story-time volunteers.

Tricentennial: Barbara will be presenting the Pontine Theatre on Aug. 1 at the Unitarian Church. She will make up a program/history to hand out. Wendy will be hosting a Cemetery program at the Library at 2 that same afternoon, so she may need help to set it up.

Youngsters handiwork of a Tile Mural for the Tricentennial event will be hung in the Children's section above the stacks.

Weezie Vance of the Tricentennial Committee is invited to sell memorabilia on the previous Wed. night's event, the Wildlife talk at the Fire Dept.

The Friends had a fabulous week in Dover, netting \$16K at the Poker facility. The funds will go toward the Summer Reading and the Eyewitness Book Series replacement, among others.

COVID: May be rearing its head again. We will monitor.

HVAC: Karen Anderson will be coordinating the Dowling Co. that was awarded the bid by the Selectmen for \$132K. The funds will come from the ARPA grant which can be spent until June 2024. We would rather it didn't go out that far. Mark S., BI, will be inspecting the work as it goes along.

Walkway: Ed reported that the BOS did not like paving a green space, the Public Safety Building may need enlargement and the commemorative Beech tree will be planted in the middle of the knoll. All reasons that the parking lot won't happen in the near future. We are worried about safety walking up an icy path in the winter at night, so we really need it to be ADA. We need to have downlighting

included in the RFP, preferably LED solar on posts along with a conduit, just in case the solar doesn't work well enough in the winter. Karen will draft the RFP and finalize it with Linda. Linda will send the additions to Karen before Monday. Beverly will cancel the Keach-Nordstrum survey and RFP specs. The \$5K encumbered for it will hopefully be used for staking out the walkway. Linda will check with Karen. A motion to submit the amended RFP including ADA to BOS/Admin was made by Beth, seconded by Amy and all concurred.

Laura reported that the **Hugh Schrier Puzzle Table** was finished. It was made from cherry wood and she is staining it to match the cherry and rounded legs similar to our Library tables. It does have a lip to retain the pieces and a narrow drawer underneath. We agreed to sell the iron tables and chairs on Facebook Marketplace. Keith Livingstone gave Laura her a good price as there is no labor charge. Thank you, Keith. She will be purchasing a brass plaque to commemorate Hugh Schrier, former patron, puzzle maker and trustee of the Library.

Linda reported that the new Director Search Committee is still in stasis.

The **Exterior and Garden Tour** will be done by each individually and findings reported next meeting. However, Beth will purchase plants again; the trustees will work on either Tuesdays or Thursdays to clean up and plant them. We reported that the rust stains on the shed need cleaning; the front corner of the building, the granite sign and the schoolhouse due to the sprinklers. The sprinkler heads have been moved. We asked the BOS to look at the granite curbing and the gullies by the driveway entrance. Linda reported that there are small cherry trees near the bench that need digging or at the very least cutting and painting the stump. Any sumac should be treated the same. The lawn is looking good, however there are mossy areas which need attention.

National Library Week: The Trustees agreed to give the hardworking staff donations in the form of gift cards purchased with their funds.

NHLTA Conference will be May 10. Linda and Beth have signed up for the morning workshops on Censorship, New Building hints, Strategic Plans and Right to Know Law. Are any workshops/events taped?

Tom Shek volunteered to inspect the Hardie clapboard on the chimney situation and he came back to report that he will fix it. Hurray!

A Motion was heard to go into non-public session for the purpose of discussing merit awards by Linda, seconded by Laura and all agreed by roll call vote at 5:36pm.

A motion to come out of non-public session was made by Amy, seconded by Laura at 5:55 pm and all agreed by roll call. A motion to seal the minutes was heard from Amy, seconded by Laura and all replied yes. A motion to adjourn was made by Beverly at 5:57 pm, seconded by Laura and all concurred.

Next meeting May 26th at 4 pm.
Beverly Mutrie, recording Secretary.