

## **Hampton Falls Library Trustees**

### **Special Meeting Final Minutes**

**December 19, 2022**

Attending: Amy Magnarelli, Vice Chair, Beth Forgione, Treasurer, Beverly Mutrie, Secretary and Laura Pouliot, Alternate but voting Trustee and the Director, Joanna Meighan. Absent: Linda Coe, Chair and Richard McDermott, Trustee as well as Ed Beattie, Selectman's Representative.

Amy called the meeting to order at 3:10 pm to discuss the four bids for fixing the leaking roof flashing near the chimney chase. They were from Ayer, Carnes, Jake's, and Werner.

We reviewed each bid and compared the price, guarantee, insurance, experience, locality and time frame.

Jake's Carpentry was the lowest and had done some work for the town before. He and Carnes are town businesses.

Beth asked that we first agree to prepay the fuel bill for 2022-23 for which she has budgeted \$4500. Beth made that motion, seconded by Laura and all agreed.

Beth then thought that we would have some funds left over from the 2022 budget that we could encumber to pay the roofing repair cost (minimum of \$5800). We discussed that we should pay as much as we can out of the 2022 budget and ask the BOS for the remainder.

Beth made a motion to hire Jake's Carpentry for the roofing repairs, seconded by Amy and all concurred.

A motion was made by Beth, seconded by Laura to cover the cost from the encumbered funds from the 2022 budget as much as possible, with any remainder submitted to the town. All voted in favor.

We briefly discussed giving our bookkeeper a Christmas bonus which could be done on Thursday.

Amy made a motion to adjourn at 3:36 pm, seconded by Laura and all replied aye.

Beverly Mutrie, Secretary